College of Engineering
EECS Instructional Support Group
378/384/386 Cory, 333 Soda - inst@eecs.berkeley.edu

EECS INSTRUCTIONAL ACCOUNT REQUEST

You may use this form to request or to renew an "named" account on the EECS Instructional computers.
You may have a named account if you are an EECS or L&S CS major or
if you are enrolled in an appropriate EECS course for the current semester.
Self-paced and **CS61**-series classes are not given named accounts. (They are issued "class" accounts by their instructors.)
Please send e-mail to **inst@eecs.berkeley.edu** *to request account services on an existing account.*

INSTRUCTIONS:

1) First, login as "*newacct*" (password: 'newacct'), in 199 Cory, 349 Soda or via SSH to cory.eecs.berkeley.edu.

2) **You do NOT need this form if** "*newacct*" accepts your request. You may run *newacct* again to re-read the instructions.

3) **You DO need this form if** "*newacct*" denies your request.
You need a **faculty or staff SIGNATURE** to confirm your student status. The **SIGNATURE** can be from one of these:
- faculty member who is teaching an EECS course that you are taking this semester
- an Advisor from the EECS Center for Student Affairs
- attach copy of Concurrent Enrollment Application, **signed by instructor**
- attach copy of Filing Fee Approval indicating acceptance in an EECS or CS major

Return the **SIGNED** form to **378 Cory Hall**.

Run "*newacct*" again a little later. It tells you when and where you will receive the password for your new account.

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USER INFORMATION:

Account: ☐ I am requesting a new account ☐ I am renewing an account (what login? _____)

Status: ☐ Undergraduate ☐ Graduate ☐ Concurrent Enrollment ☐ Other: _____

College: ☐ EECS ☐ L&S CS ☐ UC Extension ☐ Other: _____

Name (print last, first) _____

Student ID _____ (You will enter this number as your "SID" in "*newacct*")
(*If you have no SID, you may use your 10-digit phone number*)

email address (if you have one): _____ Phone: _____

Student's Signature _____ Today's date _____

List the EECS course number or describe the project for which you will use this account (*use back if needed*):

_____

Please include the SIGNATURE here or attach the required document.
Return the completed form to 378 Cory

Approved by (please print): _____ Signature: _____

"I agree that this student should have an EECS Instructional computer account."

FOR STAFF USE ONLY - do not write below

Action taken:_____ By:_____ Date:_____