College of Engineering
EECS Instructional Support Group
378/384/386 Cory, 333 Soda - inst@eecs.berkeley.edu

EECS INSTRUCTIONAL ACCOUNT REQUEST

EECS Instructional Support provides computer accounts for the EECS instructional labs and related servers to students in EECS majors and in EECS courses.

To Request an Account:

1) First, login to **WebAcct**, our account management system, at *http://inst.eecs.berkeley.edu/webacct*. You use your CalNet ID to login.
You do NOT need this form if **WebAcct** lets you login and gives you the account you seek.

2) **If WebAcct** denies your request, you need a **faculty or staff appoval** to confirm your student status. The **SIGNATURE** can be from one of these:

- faculty member who is teaching an EECS course that you are taking this semester
- an Advisor from the EECS Center for Student Affairs
- attach copy of Concurrent Enrollment Application, **signed by instructor**
- attach copy of Filing Fee Approval indicating acceptance in an EECS or CS major

Return the **SIGNED** form to **378 Cory Hall**.

We will send you confirmation and instructions in email.

Please send questions to *inst@eecs.berkeley.edu*.

USER INFORMATION:

Account: ☐ I am requesting a new account ☐ I am renewing an account (what login? _____)

Status: ☐ Undergraduate ☐ Graduate ☐ Concurrent Enrollment ☐ Other: _____

College: ☐ EECS ☐ L&S CS ☐ UC Extension ☐ Other: _____

Name (print last, first) _____

Student ID _____ (You will enter this number as your "SID" in "*newacct*")
(*If you have no SID, you may use your 10-digit phone number*)

email address (if you have one): _____ Phone: _____

Student's Signature _____ Today's date _____

List the EECS course number or describe the project for which you will use this account (*use back if needed*):

_____

Please include the SIGNATURE here or attach the required document. Return the completed form to 378 Cory

Approved by (please print): _____ Signature: _____

"I agree that this student should have an EECS Instructional computer account."

FOR STAFF USE ONLY - do not write below

Action taken:_____ By:_____ Date:_____